



Hampton Township

Regular Board Meeting Minutes November 15, 2022 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Deputy Treasurer	Angie Niebur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- N/A

ROAD REPORT- Otte Excavating

- Angela Niebur @ 4729 260th Street ~ driveway inspected by Mark Ceminsky and approved for Escrow Return - \$2,000.00 returned 11/15/22 check number 6496
- Otte's cleaned out clogged culvert on Lewiston & Donnelly
- Could not chloride this fall where put new rock down so will do it in spring

PLANNING COMMISSION SYNOPSIS

- *Andrea Paskett (representing Dan Niebur & Stacy Ficker)*
 - ardenlg@fronternet.net (current property owner)
 - ampaskett@homepros.net
 - 25911 Emery Avenue

Questions on the property:

- Does the property have a buildable – if so where can it be placed
- If they rebuilt the existing house does it need to go on the same foundation

Casondra Schaffer made a motion to recommend to the Town Board that 25911 Emery Avenue has an additional buildable in the SE ¼ of the SE ¼ of Section 20 per Section 402 article B of the Township Ordinance as long as the old home (existing home) stays. Matt Bester seconded. Motion carried. Dan & Stacy were advised to get the 2nd buildable established before doing anything to the existing house.

60 + 7 acres, old house was built in 1948, Planning Commission stated they have a 2nd buildable since original house was built before 1982. **Ryan Sunquist made a motion that 25911 Emery Avenue (PID#17-02000-76-013) has a second buildable since the original house and lot were established and built before 1982. The 2nd buildable must be established and it must be built in the SE ¼ of the SE ¼ of Section 20. Dan Peine seconded. Motion carried.** Potential new owner by have cattle and do farming. Buyer knows this is AG preserve not Commercial or Industrial.

- *Sherie Wutschke (questions on the Lola Harris/Betzold Properties)*

- 651.247.4457
- Swutschke82@gmail.com
- 17-01800-75-015
- 17-01800-75-013
 - Is the lot buildable – need confirm as that is what drove the price
 - Need to confirm that access to the property can be obtained to County Rd 47 (Northfield Blvd) via a new driveway. Are there any additional conditions/requirements of the Township for installing driveways from the public roadway?
 - Do not plan to build right now, just need to confirm it is registered buildable and driveway access to County Road 47 can be obtained

Were here for information only.

- *Al Bester*
 - 612.598.1902
 - Request for permit for AG shed
 - Located at 23819 Goodwin Avenue, Hampton, MN (PID#17-01000-78-011)
 - New application will be presented 11.14.22

Casondra Schaffer recommended that the Town Board allow approval for Al Bester to build an AG shed on the 77.78 acres on Goodwin Avenue. Dave Peine seconded. Motion carried. Matt Bester abstained

Jim Sipe made a motion to adopt the recommendation of the Planning Commission to allow Al Bester to build an AG shed on PID#17-01000-78-011. Ryan Sunquist seconded. Motion carried. Al Bester presented a check for \$140.00 for the AG shed permit.

OLD BUSINESS

- **Township Hall Discussion** – Castle Rock Bank basement in Randolph could be an option. \$1,200.00 a month which does not include phone or internet. There would not be any snow removal or lawncare fees. Ryan will get pictures of the space. Another option is to get the extra space in Janet’s other building in the same parking lot for just our office space itself.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – sounds like it would be \$10,000.00 for design and \$10,000.00 for construction + and Right of Way costs. So each township would pay about \$10,000.00 + Right of Way costs. Ryan Sunquist will copy us on email with more information.
- **VRWJPO email about Model Ordinance and Local Updates** – Jim is waiting to hear from Troy
- **Resolution 2022-04 Resolution Certifying the Levy Approved by the Town Electors to the County Auditor- Per Angie this was not required per Pat Brown at Dakota County so resolution number 2022-04 will be reused - FYI**
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – modified draft documents from Township Lawyer, Troy Gilchrist ~ Bryant will incorporate our modifications along with those submitted by the City and hops to have a new, final version to us in the next two-three weeks - FYI
- **Jason Cysiewski – City of New Trier Orderly Annexation ~ Resolution 2022-04** In the Matter of Orderly Annexation Between the City of New Trier and Hampton Township – Clerk Molly Weber to email resolution to Jim Sipe so he can send to Township Attorney.
- **Conditional Use Permit Application** – should it be revised to add Interim Use Permit verbiage – Jim Sipe working on this

NEW BUSINESS

- **Revised 2022 System Statement Functional Classification Maps** – clerk has email - FYI
- **Dakota County Draft 2023-2027 Draft Capital Improvement Program (CIP) is up for review and comment.** Clerk has website address - FYI
- **Dakota County Parks will be updating the 2005 Miesville Ravine Park Reserve Master Plan over the next year and a half** – clerk has email - FYI
- **Hampton Township Septic Non-Pump Report** – clerk has information and report - FYI
- **Dakota County CDA Zoom meeting for Fiscal Year 2023 Community Block Grant funding on 11/17/22 @ 10am** – clerk has information - FYI
- **REMINDER:**
 - **NCRWMO Regular Board Meeting** – Wednesday November 16, 2022 @ 7pm @ Castle Rock Town Hall - FYI
- **Permits ~ 6 permits – 1 AG permit, 1 septic, 1 bathroom remodel and 1 re-roof house, 1 re-side, 1 egress window - FYI**

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6477 to 6496 and 1 EFT and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

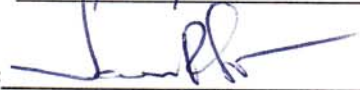
Angie Niebur will get information on how to go about switching backs after the 1st of the New Year.

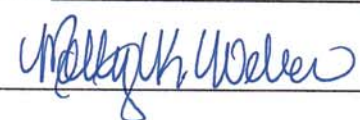
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:20pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 12/20/22

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

November 2022 (December 20, 2022 Meeting)

11/1/2022	Beginning Checkbook Balance:		\$222,918.08
	RECEIPTS:		
11/4/2022	Interest	from closed CD	\$7.06
11/9/22	Minn State Distribution		\$4,063.11
11/9/22	Minn State Distribution		\$356.61
11/29/22	Dakota County Distribution		\$109,661.33
11/29/22	Angela Niebur	street sign	\$30.00
11/29/22	Daniel Schutt	street sign	\$30.00
11/29/22	Elroy Endress	septic permit	\$351.00
11/29/22	Dan Hines	window permit	\$123.60
11/29/22	Al Bester	Ag building permit	\$140.00
11/29/22	Linda Anderson	remodel bathroom permit	\$475.04
11/29/22	Al Bester	re-roof permit	\$81.00
11/29/22	Matt Bester	re-roof permit	\$81.00
11/30/22	ICS interest		\$78.56
	TOTAL RECEIPTS		\$115,478.31
Check #	DISBURSEMENTS:		
6477	Kennedy & Graven	Legal fees	\$357.00
6478	O'Rourke Media Group		\$24.84
6479	Otte Excavating	Road maintenance	\$250.00
6480	Mark Rauchwarter	website work	\$177.00
6481	Janet Otte	rent	\$500.00
6482	Postmaster	stamps	\$60.00
6483	Beaver Creek Co	four permits	\$912.88
6484	Molly Weber	office supplies	\$168.79
6485	Pat Fliegel	election judge	\$355.55
6486	Tom Fliegel	election judge	\$156.99
6487	Nolie Freeman	election judge	\$147.76
6488	Lynette Harten	election judge	\$120.05
6489	Sheryl Harten	election judge	\$156.99
6490	Jeremy Irrthum	election judge	\$120.05
6491	Angela Niebur	Treasurer salary	\$411.57
6492	Patrick Ramel	election judge	\$646.45
6493	Nancy Schumacher	election judge	\$147.76
6494	Molly Weber	Clerk salary	\$1,593.79
9495	Judith Wickhorst	election judge	\$156.99
9496	Angela Niebur	Escrow return for driveway permit	\$2,000.00
EFT	Century Link	Phone expense	\$103.50
	TOTAL DISBURSEMENTS:		\$8,567.96
11/30/22	Ending Checkbook Balance		\$329,828.43

Checks not in (9) \$3,775.91
ICS Statement Balance, November 30, 2022: \$333,604.34

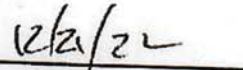
ICS Shadow Money Market Account (980085755)

11/1/22	Beginning Savings Balance	\$276,569.73
11/30/22	Interest Earned plus \$7,000 from closing CD	\$7,178.54
11/30/22	Ending Savings Balance	\$283,748.27

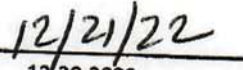
Escrow Account (000080034306)

1/1/22		\$39,250.00
4/28/22	Dakota Electric	\$1,500.00
5/27/22	Garrison Endress	\$2,000.00
8/30/22	Dakota Electric for Julia Filoteo	\$2,820.00
9/29/22	Lorenzen/Lippert	\$2,000.00
9/29/22	Dakota Electric	\$1,680.00
11/30/22	Angela Niebur	\$2,000.00
	Total	\$51,250.00


James Sipe, Supervisor


12.20.2022


Angela Niebur, Treasurer


12.20.2022